



Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Overview and Scrutiny Management Board
Date:	23 February 2023
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:

This item informs the Board of its current work programme for 2023.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2023, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

23 February 2023			
Item		Contributor	Purpose
1.	Corporate Plan Success Framework 2022/23 – Quarter 3	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 7 March 2023)
2.	Procurement of a Software Reseller and Strategic Partner for provision of software licence and related services	Steven Campbell, Category Manager IT Ben Crow, Head of Commercial Infrastructure	Pre-Decision Scrutiny (Executive Councillor Decision between 27 February and 10 March 2023)
3.	People Management Update - Quarter 3	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
4.	Revenue Budget Monitoring Report 2022/23 – Quarter 3 to 31 December 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 7 March 2023)
5.	Capital Budget Monitoring Report 2022/23 – Quarter 3 to 31 December 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 7 March 2023)
6.	Treasury Management Performance Quarter 3 to 31 December 2022	Karen Tonge, Treasury Manager	Performance Scrutiny

23 February 2023			
Item		Contributor	Purpose
7.	Treasury Management Strategy Statement and Annual Investment Strategy 2023/24	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Pre-Decision Scrutiny (Executive Councillor Decision between 13 – 17 March 2023)
8.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

30 March 2023			
Item		Contributor	Purpose
1.	Transformation Programme Update (with a focused overview on Devolution)	Clare Rowley, Head of Transformation Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
2.	Property Services Contract Year Seven Report	Stuart Wright, Contract Manager - Corporate Property	Performance Scrutiny
3.	Update on IMT Services - User Engagement and Project Portfolio	Donna Fryer, Head of Portfolio and Resources Allison Kapethanasis, Head of Service Delivery and User Engagement	Performance Scrutiny

30 March 2023		
Item	Contributor	Purpose
4. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

27 April 2023		
Item	Contributor	Purpose
1. Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director – Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
2. Overview and Scrutiny Annual Report 2022-23	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny
3. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

25 May 2023			
Item	Contributor	Purpose	
1.	Business World ERP System Re-Design – Progress Report	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Louisa Harvey, Interim Head of Corporate Systems Sadie Rossington, Senior Project Officer	Performance Scrutiny
2.	People Management Update - Quarter 4	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
3.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

29 June 2023			
Item	Contributor	Purpose	
1.	Corporate Plan Success Framework 2022/23 – Quarter 4	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 4 July 2023)
2.	Review of Financial Performance 2022/23	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 4 July 2023)

29 June 2023			
Item		Contributor	Purpose
3.	Treasury Management Annual Report 2022/23	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
4.	Update on IMT Services - Serco Contract Performance	Paul Elverstone, Lead IT Contract & Vendor Relationship Officer	Performance Scrutiny
5.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

24 August 2023			
Item		Contributor	Purpose
1.	Corporate Plan Success Framework 2023/24 – Quarter 1	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)
2.	People Management Update - Quarter 1	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
3.	Revenue Budget Monitoring Report 2023/24 – Quarter 1 to 30 June 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)
4.	Capital Budget Monitoring Report 2023/24 – Quarter 1	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)

24 August 2023		
Item	Contributor	Purpose
<p>5. Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	<p>Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee</p> <p>Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee</p> <p>Cllr Robert Reid, Chairman of Flood and Water Management Scrutiny Committee</p>	Performance Scrutiny

28 September 2023		
Item	Contributor	Purpose
<p>1. Transformation Programme Update (with a focussed overview on Smarter Working)</p>	<p>Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance</p> <p>Clare Rowley, Head of Transformation</p>	Performance Scrutiny
<p>2. Update on IMT Services - Project Portfolio</p>	<p>Donna Fryer, Head of Portfolio and Resources</p>	Performance Scrutiny
<p>3. Treasury Management Performance 2023/24 - Quarter 1 to 30 June 2023</p>	<p>Karen Tonge, Treasury Manager</p>	Performance Scrutiny

28 September 2023		
Item	Contributor	Purpose
<p>4.</p> <p>Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee 	<p>Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee</p> <p>Cllr Carl Macey, Chairman of Health Scrutiny Committee</p>	Performance Scrutiny

26 October 2023		
Item	Contributor	Purpose
<p>1.</p> <p>Performance of the Corporate Support Services Contract</p>	<p>Sophie Reeve, Assistant Director - Commercial</p> <p>Arnd Hobohm, Serco Contract Manager</p>	Performance Scrutiny
<p>2.</p> <p>Health and Safety Annual Report 2022/23</p>	<p>Fraser Shooter, Health and Safety Team Leader</p>	Performance Scrutiny
<p>3.</p> <p>Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee 	<p>Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee</p> <p>Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee</p>	Performance Scrutiny

23 November 2023			
Item		Contributor	Purpose
1.	Corporate Plan Success Framework 2023/24 – Quarter 2	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
2.	Draft Infrastructure Funding Statement 2022/23	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Leader decision TBC)
3.	People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
4.	Revenue Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
5.	Capital Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
6.	Treasury Management Performance 2023/24 - Quarter 2 to 30 September 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
7.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

14 December 2023		
Item	Contributor	Purpose
1.	Update on IMT Services - Data Services and Service KPI's Gaston Navea, Head of Data Services and Business Intelligence Paul Elverstone, Lead IT Contract & Vendor Relationship Officer	Performance Scrutiny
2.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at Tracy.Johnson@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 01 MARCH 2023

PUBLISH DATE 1 FEBRUARY 2023

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I028791 New!	Community Supported Living, Residential Care and Residential with Nursing Care Usual Costs	Open	Executive 7 Mar 2023	Local Provider Market – Survey and Analysis Adults and Community Wellbeing Scrutiny Committee	Reports	Head of Commercial Services E-mail: alina.hackney@lincolnshire.gov.uk	All Divisions
I027773	Capital Budget Monitoring Report 2022/23	Open	Executive 7 Mar 2023	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	All Divisions
I027772	Revenue Budget Monitoring Report 2022/23	Open	Executive 7 Mar 2023	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	All Divisions
I028836 New!	Substance Misuse Grant Funding	Open	Executive 7 Mar 2023	Executive Councillor for Adult Care and Public Health Adults and Community Wellbeing Scrutiny Committee	Reports	Consultant in Public Health E-mail: lucy.gavens@lincolnshire.gov.uk	All Divisions
I028640	Proposal for Fulstow Community Primary School to become a voluntary controlled church school (Final Decision)	Open	Executive Councillor: Children's Services, Community Safety and Procurement 10 Mar 2023	Interested parties as DfE guidance including school staff, schools, County, Parish and District Council's, MPs, Trade Unions and Diocese. Children and Young People Scrutiny Committee	Reports	Admissions and Education Provision Manager - Children's (Education) E-mail: matthew.clayton@lincolnshire.gov.uk	

I026178	Specialist Adults Accommodation at Grange Farm, Market Rasen	Open	Executive Councillor: Adult Care and Public Health Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 12 Apr 2023 and 19 Apr 2023 Between 12 Apr 2023 and 19 Apr 2023	Adults and Community Wellbeing Scrutiny Committee	Reports	Senior Project Manager - Corporate Property E-mail: emma.rowitt@lincolnshire.gov.uk	Market Rasen Wolds
I027898	Levelling Up Fund Project - A16 Improvement Corridor - Springfields and Greencell Roundabouts	Open	Executive Councillor: Highways, Transport and IT Between 24 Apr 2023 and 2 May 2023	Highways and Transport Scrutiny Committee	Reports	Senior Project Leader (Major Schemes) E-mail: teresa.james@lincolnshire.gov.uk	Spalding East; Spalding Elloe; Spalding South; Spalding West
I028835 New!	Procurement of Integrated Sexual Health Service	Open	Executive 3 May 2023	Adult Care and Communities Scrutiny Committee	Reports	Consultant in Public Health E-mail: lucy.gavens@lincolnshire.gov.uk	All Divisions
I027897	Grantham Future High Street Fund - Station Approach	Open	Executive Councillor: Highways, Transport and IT Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 30 May 2023 and 2 Jun 2023 Between 30 May 2023 and 2 Jun 2022	Highways and Transport Scrutiny Committee	Reports	Senior Project Leader (Major Schemes) E-mail: teresa.james@lincolnshire.gov.uk	Grantham Barrowby; Grantham East; Grantham North; Grantham South; Grantham West

I028654	Gosberton House Academy - New Block Extension and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 26 Jun 2023 and 30 Jun 2023	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	
I028647	Lincoln St Francis School - Refurbishment and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 26 Jun 2023 and 30 Jun 2023	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: dave.pennington@lincolnshie.gov.uk	
I026273	Langrick Road, Boston - Extra Care Housing and Working Aged Adults Accommodation	Open	Executive 4 Jul 2023	Adults and Community Wellbeing Scrutiny Committee (19/10/22)	Reports	Senior Project Manager - Corporate Property e-mail: Emma.rowitt@lincolnshire.gov.uk	Boston North; Boston South; Boston West